



## Guide to moving home

### Three weeks before moving...

- Finalise your moving date with Britannia Sandersteads to make sure you get the day you need.
- Create a full list of items that will need to be moved – making a particular note of those that will require special care and attention.
- Arrange for someone to take care of small children or pets on the day of the move.
- Start to go through your possessions, clearing out anything you no longer wish to keep.
- Begin to make your way through all the food in your freezer.
- Finalise your moving plan with your Britannia Sandersteads removals manager.

### Two weeks before moving...

- Contact all service providers to arrange final payments, including:
  - Telephone company
  - Electricity company
  - Water authority
  - Insurance companies
  - Internet provider
  - Gas provider
  - Local council tax office
  - TV licencing
- Similarly, contact those that will need to be aware of your change of address, including:
  - Doctors, dentists and opticians
  - Banks (direct debits, standing orders)
  - DVLA
  - Child benefit offices
  - Friends, relatives and clubs
  - Schools
  - Car registration
  - National insurance
  - Pension companies

### One Week Before Moving...

- Arrange for all appliances to be disconnected and reconnected at your new property if appropriate (washing machines, dishwashers, cookers etc.)
- Design a plan for your new home, detailing where all furniture and large appliances will be positioned.
- Ensure that all attics and garages/sheds are fully cleared out, and no flammable liquids remain.

## Two Days Before Moving...

- Defrost the refrigerator and freezer.
- Cancel any outstanding milk deliveries or newspaper/magazine subscriptions.

## One Day Before Moving...

- Take down all wall hangings (pictures, mirrors) and curtains/blinds.
- Put together a bag for essentials on the day – coat, wallet, phone, keys, water and snacks, cleaning materials, any urgent phone numbers or information.
- Ensure that all drawers and wardrobes are completely emptied of items.

## Moving Day...

- Make sure that you have contact numbers for your removals team.
- Prepare houseplants for transit.
- Don't forget to keep your bag of essentials with you at all times.
- Take meter readings at both properties.
- Ensure that all electrics are turned off.
- Make provisions for your old keys – do you need to leave them with estate agents?
- Try to relax while Britannia Sandersteads take care of all the hard work!